



# EXHIBITOR SERVICES MENU

Welcome to the Colorado Convention Center and Centerplate Catering, the country's premiere food service provider. During your visit, Centerplate Catering is dedicated to providing you the finest quality food and beverage product, with outstanding service standards to help make your exhibit a complete success. On this menu you'll find just a sampling of some of our most popular items, available at your booth or for your hospitality suite. Simply call our catering sales office and we would be happy to design a menu according to your specific needs.

Refreshments for your staff or to encourage traffic to your booth... we have a wide range of choices to meet your every need!

## Beverages

|   |                      |
|---|----------------------|
| Freshly Brewed Starbucks Coffee         | \$ 46.00 per gallon  |
| Regular and Decaffeinated               | \$ 24.00 per pot     |
| Freshly Brewed House Blend Coffee,      | \$ 42.00 per gallon  |
| Decaffeinated Coffee and Herbal Tea     | \$ 22.00 per pot     |
| Fruit Punch, Lemonade or Iced tea       | \$ 28.00/gallon      |
|   | \$ 15.00 per pitcher |
| Fresh squeezed orange juice             | \$ 28.00 per pitcher |
| Apple or cranberry juice                | \$ 24.00 per pitcher |
| Individual bottled juices               | \$ 4.00 each         |
| Chilled whole, low-fat and non-fat milk | \$ 2.50 each         |
| Non-carbonated bottled water            | \$ 3.00 each         |
| Assorted soft drinks                    | \$ 2.00 each         |

## Bake Shop Specialties

|  |                      |
|--|----------------------|
| Soft pretzels served warm              | \$ 27.00 per dozen   |
| Pecan sticky buns                      | \$ 28.00 per dozen   |
| Cinnamon rolls                         | \$ 28.00 per dozen   |
| Assorted croissants                    | \$ 32.00 per dozen   |
| Assorted bagels with cream cheese      | \$ 28.00 per dozen   |
| Assorted Danish pastries               | \$ 38.00 per dozen   |
| Assorted cookies                       | \$ 28.00 per dozen   |
| Assorted donuts                        | \$ 28.00 per dozen   |
| Tea breads                             | \$ 6.00 per loaf     |
| (1 loaf serves approximately 4 guests) |                      |
| Chocolate dip strawberries             | \$ 36.00 per dozen   |
| Double Fudge Brownies or Blondies      | \$30.00 per dozen    |
| Assorted Giant Homemade Cookies        | \$28.00 per dozen    |
| Sliced seasonal fresh fruit platter    | \$ 48.00 per platter |
| (Serves approximately 12 guests)       |                      |

## Snacks

|  |                |
|--|----------------|
| Bulk Candy with Candy Dish (call for prices) | \$/pound       |
| Whole fresh fruit                            | \$ 1.75 each   |
| Granola Bars                                 | \$ 2.50 each   |
| Assorted Candy Bars                          | \$ 2.50 each   |
| Assorted Boulder Potato Chips                | \$ 2.50 each   |
| Party Mix                                    | \$15.00 pound  |
| Trail Mix                                    | \$15.00 pound  |
| Fancy Mixed Nuts                             | \$ 40.00 pound |
| Mixed Nuts with Peanuts                      | \$ 26.00 pound |
| Potato Chips                                 | \$ 10.00 pound |
| Dips for Chips                               | \$ 25.00 quart |
| ~ Romano Ranch & Classic Onion Dip           |                |
| Pretzel Twists                               | \$ 7.00 pound  |
| Tortilla Chips                               | \$ 8.00 pound  |
| Salsa  | \$10.00 quart  |

## Box Lunch Selections

All box lunches include a choice of soda or water, whole fresh fruit, pasta or potato salad, and a house baked cookie

|  |              |
|--|--------------|
| Box Lunch Sandwich                               | \$15.50 each |
| Choice of any of the following:                  |              |
| ~Smoked Turkey & Swiss on a Fresh Roll,          |              |
| ~Roast Beef & Cheddar on a Fresh Roll,           |              |
| ~Grilled Portobello & Provolone on Herb Focaccia |              |
| ~Sliced Deli Ham w/ American Cheese              |              |
| ~Italian/Submarine Sandwich                      |              |

**More Menu Items to Choose From!**  
**Contact Catering Sales at 303.228.8050**  
 Or go online at [www.ezplanit.com](http://www.ezplanit.com)



**Ordering is Simple...**  
**Choose one of 3 options:**

Call Catering Sales at 303.228.8050

or

Fill Out the Order Form Below and Fax Your Order to  
303.228.8054

|                               |                      |
|-------------------------------|----------------------|
| Event Name: _____             | Booth Number: _____  |
| Organization (Bill To): _____ | Booth Name: _____    |
| Contact Name: _____           | Phone Number: _____  |
| On-site Contact Name: _____   | Fax Number: _____    |
| Street Address: _____         | Email Address: _____ |
| City, State, Zip: _____       |                      |

**Order:** *Minimum labor charges associated with booth delivery or catering services apply.*

Date of Delivery: \_\_\_\_\_ Time of Delivery: \_\_\_\_\_ a.m. / p.m. Ending Time / Time of Pickup: \_\_\_\_\_ a.m. / p.m.

1. Quantity: \_\_\_\_\_ Item: \_\_\_\_\_
2. Quantity: \_\_\_\_\_ Item: \_\_\_\_\_
3. Quantity: \_\_\_\_\_ Item: \_\_\_\_\_
4. Quantity: \_\_\_\_\_ Item: \_\_\_\_\_
5. Quantity: \_\_\_\_\_ Item: \_\_\_\_\_

**Method of Payment:**  Check  
 Credit Card: (circle one) Amex Visa Master Card

Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Signature: \_\_\_\_\_ Name on Credit Card: \_\_\_\_\_

**\*\*To process your credit card you must include with your fax a photocopy of the front and back of the credit card\*\***

**Full payment is required in advance of any service rendered. In order to insure that products are ordered and staff is scheduled, help us to complete this contract, with payment, a minimum of one week in advance.**

**Thank you for selecting Centerplate Catering. It is our pleasure to serve you!**

Colorado Convention Complex 700 14<sup>th</sup> St. Denver, CO. 80202 ? 303-228-8050 (phone) ? 303-228-8054 (fax)

# TEMPTING TREATS THAT ATTRACT ATTENTION



*Consider adding any of the following to draw attendees to your booth!*

- Antique Popcorn Cart Popping Hot, Fresh Popcorn
- Hot Pretzel Table Top with Assorted Flavored Pretzels Served Warm
- Maui Wowi Fruit Smoothies
- Gourmet Coffee Bar by Baroness includes Cappuccino, Espresso, Latte, & Hot Chocolate

**Contact Centerplate Catering for even more options that will attract attention**

A 20% service charge and applicable sales tax will be applied to all orders.

A seventy-two (72) hour guarantee is required. ~ Delivery Fees and/or Minimum labor charges for Catering Services will apply

Contact Catering Sales at 303.228.8050 or go online at [www.EzPlanit.com](http://www.EzPlanit.com) for Complete Menus and Pricing

## **FOOD AND BEVERAGE SAMPLING AND DONATIONS POLICIES**

*Centerplate Catering retains the exclusive right to provide, control and retain all food and beverage services throughout the facility for the events and shall retain any revenues therefore. Concessions, the sale of non-alcoholic beverages, and the provision of snacks, treats, and/or candies are included under this provision.*

- A company/organization may not bring any food or beverages for use in the hospitality lounge, staff offices, or backstage areas.
- All food and non-alcoholic beverage samples or traffic promoters brought in to the Colorado Convention Center must have approval from Centerplate Catering writing prior to the event and adhere to the following guidelines:

### ***Food & Non-Alcoholic Beverage Sampling***

- A company/organization may only distribute samples of food and non-alcoholic beverage products that the company/organization produces or sells in its normal day-to-day operations. Samples may only be distributed in such quantities that are reasonable with regard to the purpose of promoting the merchandise.
  - Food samples are limited to two (2) ounce portions
  - Samples of non-alcoholic beverages are limited to a four (4) ounce portion
  - The sampling of alcoholic beverages is prohibited.
- A written description must be submitted in advance to Centerplate Catering that details the product and portion size to be sampled. Centerplate Catering will provide approval of sampling arrangements to the sampling company/organization in writing only.

### ***Traffic Promoters***

- "Traffic Promoters" (i.e. coffee, bottled water, candy, popcorn, etc.) that are of a type that competes with products vended by Centerplate Catering, the sampling company/organization must contact Centerplate Catering to arrange an appropriate buy-out fee. Please contact your Catering Sales Representative for more information.

### ***Food Storage, Delivery & Production Services***

- If an organization requires food preparation, heating, cold or dry storage, or other kitchen services, arrangements must be made no later than 3 weeks in advance of the start of the event. Only Centerplate Catering staff may perform all preparation/cooking within the facility's production areas. Charges for these services will be based on the requirements of the arrangements. Please contact your Catering Sales Representative for more information.
  - For non-beverage & food vendors, refrigerated, freezer and dry storage is available for \$10.00 per cubic foot, per day.
  - Any special instructions for the handling of refrigerated product must be provided at time of order.
  - Delivery of any type of food and beverage product to the facility must be coordinated with your Catering Sales Representative. Volume Services will not assume responsibility for incorrectly delivered product, damaged product at delivery, or the quality of product.
  - Ice may also be ordered in advance for delivery to your booth during the show. The fee for ice is \$10.00 for each 20-pound bag.

### ***Donated Alcoholic Beverages***

- All donated alcoholic beverages must have approval from Centerplate Catering Corporation in writing prior to the event and adhere to the following guidelines:
  - The sampling of alcoholic beverages is strictly prohibited.
  - All products must be delivered from a licensed Colorado wholesaler and arrive with an invoice priced no less than the "laid-in" cost to the wholesaler. All deliveries must arrive through the Centerplate Catering purchasing department.
  - Only registered non-profit companies/organizations may have donated products. All donated alcoholic beverages must be received from a licensed Colorado wholesaler.
  - Centerplate Catering staff must dispense all alcoholic beverages. The fee for staff necessary to dispense product will be determined by an hourly, per person rate of \$19.00 an hour with a four-hour minimum.

### ***Labor Fees***

Centerplate Catering will determine the labor fees for donated alcoholic beverages. Prior written approval is required. **These fees apply to all alcoholic product delivered and invoiced whether used or unused.**

- Contact your Catering Sales Representative for more information on labor fees and to make the necessary arrangements.

All of the aforementioned policies will be strictly administered. Any violation of these will result in the removal of product from the show floor.

### ***Liability***

The sampling company/organization will be fully responsible for any and all liabilities that may result from consumption of their products, and shall waive any and all liability against Centerplate Catering, SMG and the City and County of Denver

### ***Payment***

- A deposit of 75% of the total contract value will be required 30 days in advance of the first function. The final 25% remaining balance due shall be paid in full 72 business hours prior to the start of the function. A completed Credit Card Authorization form must be provided by the Customer as a guarantee of payment for services rendered. A photocopy of the front and back of the credit card must also be included for verification. Master Card, VISA and American Express are gladly accepted for total charges.
- A statement describing the charges made and services rendered must be signed by the responsible person (representative or agent of the Customer) attending the function on the day of the function. Final payment for event charges in addition to those estimated on this contract must be paid at the conclusion of the event. Final payment will be due no later than ten (10) business days from receipt of the final invoice. Final payment shall be made by a company, certified or cashiers check or will be assessed to the credit card used to authorize the event. In the event the balance owing to Volume under this contract is not paid within ten (10) following the function, Volume may apply any final balance due to the credit card used to guarantee payment.

Please note the following:

If you are planning your event in less than 30 days from the date of the event, the required deposit will be 100% of the estimated balance due upon signing of the contract.

**Thank you for selecting Centerplate Catering. It is our pleasure to serve you!**

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