



Application/Contract for Exhibit Space

2009 ATCE Student Recruiting Fair
4 October 2009 • 4:30 – 8:00 PM
Hilton New Orleans Grand Ballroom • New Orleans, LA, USA

This is an application for exhibit space at the 2009 ATCE Student Recruiting Fair, to be held at the Hilton New Orleans, Grand Ballroom, in New Orleans, LA, USA, 4 October, 2009. We request SPE to reserve exhibit space for our use at this event, and we understand that SPE Show Management will assign exhibit space on a first-come, first-served basis.

Exhibitor Information

Exhibiting Company

Address

City/State/Province State/Country Zip/Postal Code

Contact Name Phone Number

Email Address Cell Number

Fax Number

Exhibit Space Required

All booths are in increments of 10'x10'

Booth Space: _____ x USD 950

Total: USD _____

Preferred Booth#: _____

Payment by Credit Card, Check or Wire Transfer accepted.

For wire transfer information, please contact Barbara Katz at bkatz@spe.org or 972.952.9326.

PAYMENT METHOD

Check Enclosed – Check Number: _____

Please make checks payable to the Society of Petroleum Engineers

Wire Transfer*

Credit Card*

* For details on paying by wire transfer or credit card, please contact Barbara Katz at bkatz@spe.org

Terms and Conditions

- Exhibitor agrees to exhibit only products which relate to its opportunities within the organization with regard to providing students' information about the hiring process, job opportunities, and human resource information specific to your company.
- Exhibitor also agrees to display such products or services in a tasteful manner so as to describe and depict the advantages of using such products and services.
- The individual signing this agreement warrants that the product to be exhibited qualifies for the exhibition. If SPE later determines that such promotion in fact does not qualify for the exhibition, SPE can cancel the space and contract without any refunds.
- Exhibit space will not be assigned until full payment in U.S. dollars has been received.
- SPE Show Management will assign exhibit space on a first-come, first-served basis.
- Should an exhibitor elect to cancel their exhibit space prior to 4 August, the exhibitor will be assessed a cancellation penalty equal to 50% of the total cost of contracted exhibit space. No refunds will be available after 4 August 2009. Cancellations must be received in writing.
- Exhibitor agrees not to assign, sublet, or apportion the whole or any part of the space allotted to the Exhibitor, nor exhibit therein, nor permit any other person or party to exhibit therein.
- The exhibit space cost includes: standard booth draping (8-ft. high back wall and 3-ft. side rails) and an ID sign, a 6ft. skirted table, two chairs and wastebasket.

Accepted by:

Accepted by:

Authorized Company Representative Date

SPE Exhibits Manager Date

Please make checks payable to Society of Petroleum Engineers in U.S. Funds and mail to: Society of Petroleum Engineers

Society of Petroleum Engineers
222 Palisades Creek Drive
Richardson, TX 75080
Attn: Barbara Katz, Exhibits Dept.

Exhibition Sales Manager, Americas:
SPE Sales Representative:

Website: www.spe.org

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For SPE Management Use Only

Booth Assigned _____ Contract Received _____ Payment Received _____ Check No. _____