



20–22 September 2010
Fortezza da Basso
Florence, Italy



WORK AUTHORIZATION REQUEST FORM

DEADLINE DATE: 26 July 2010

THIS FORM MUST BE COMPLETED BY EXHIBITING COMPANY PERSONNEL

Exhibitors using an Exhibitor-Appointed Contractor (EAC) must advise SPE management of intent to use an EAC and return this form by the deadline date. An EAC is any person or company, other than the designated “official” or “exclusive” contractors listed in the Exhibitor Services Manual under Exclusive Contractors, hired to provide a service and requiring access to your exhibit any time during installation, exhibition dates and/or dismantling.

Please check applicable box.

We will use an Exhibitor-Appointed Contractor in accordance with the 2010 SPE Exhibit Regulations and the 2010 Firenze Fiera’s General Regulations. The exhibiting company is responsible for the actions of its appointed non-official contractor(s) for any violations or damages that may occur. **REMINDER:** Exhibitors are now responsible for providing proof of insurance for their EAC’s.

Please Print

EXHIBITOR-APPOINTED CONTRACTOR COMPANY NAME

COMPANY CONTACT

ADDRESS

CITY

STATE

COUNTRY

ZIP/POSTAL CODE

()
TELEPHONE

()
FACSIMILE

E-MAIL ADDRESS

CELL PHONE

Describe in detail the service(s) the above exhibitor-appointed contractor will provide for your company.

PLEASE PHOTOCOPY THIS FORM FOR ANY ADDITIONAL EXHIBITOR-APPOINTED CONTRACTORS.

EXHIBITING FIRM _____ BOOTH NO. _____

REQUESTED BY _____
(Please print) Signature

TELEPHONE () _____ E-MAIL _____ DATE _____

Submit by 26 July 2010 to:

Karen Rainish, Society of Petroleum Engineers, 222 Palisades Creek Dr., Richardson, TX 75080, U.S.A.
Facsimile: +1.866.451.0861/toll free (U.S.& Canada) Telephone: +1.972.952.9459