



## Society of Petroleum Engineers

### **PHOTOGRAPHY/VIDEO/AUDIO RECORDING REGULATIONS**

*SPE is organized and operated exclusively to promote and further advance scientific and technical knowledge of offshore resources and environmental matters. To maintain the unparalleled technological experience, SPE must enforce a photography and videography policy which will protect the leading-edge technology showcased at the event.*

- The following guidelines apply for attendees, exhibiting personnel and exhibitor-appointed photographers at the SPE Annual Technical Conference and Exhibition.
- No audio or video recording or still photography may occur without SPE's permission.
- Attendees, exhibiting personnel and exhibitor-appointed photographers are prohibited from shooting video or photos anywhere in the sessions and exhibition areas. If you see any unauthorized persons who are using cameras of any sort (including camera phones) in the sessions or indoor and outdoor exhibition areas, please contact Exhibit Management.
- Exhibitors **are** permitted to shoot video or take photographs under the following guidelines:
  - In their own booth for promotional use at any time the exhibition is open, without seeking SPE's permission.
  - At their company press conference held in the SPE press conference room.
  - By using outside photographers and video crews. Outside photographers and video crews are required to obtain permission from SPE Press Room to shoot photos or video of the exhibition.
  - Outside photographers and video crews do not qualify for press badges.
  - Outside video crews or photographer must use an Exhibitor-Appointed Contractor badge.
  - Exhibitors are responsible for supervising the activities of outside video crews and photographers so that they comply with SPE guidelines.

- Exhibitors **are not** permitted to shoot anywhere else on the ATCE exhibition floor or anywhere else throughout the conference.
  - When shooting photography or video in their own booth, no other Exhibitor's booth may appear in the shot. SPE Press Room staff can provide overall shots of the exhibition or other aspects of ATCE if needed. Please contact the SPE press office at [media@SPENet.org](mailto:media@SPENet.org).
  - After-hours photography or video are not permitted without making arrangements in advance with SPE exhibit staff.

Exhibitors are responsible for all their company personnel and as such are responsible for communicating these Exhibit Regulations as well as all rules to their employees.

#### **Exhibitor Staff Penalties for Violating the SPE Photography Policy**

- **First Warning:** Exhibitor staff will receive a verbal warning about the policy from SPE Staff.

SPE will also inform the exhibiting company's primary contact about the incident and the consequences for a second offense. Failure by SPE to inform the exhibiting company's primary contact about the first incident shall not relieve the exhibiting company from the consequences of a second incident.
- **Second Warning:** Exhibitor staff badge will be confiscated, and the exhibitor staff person will be escorted off the premises by SPE Staff.

#### **Attendee Penalties for Violating the SPE Photography Policy**

- **First Warning:** Attendee will receive a verbal warning about the policy from SPE Staff.
- **Second Warning:** Attendee badge will be confiscated, and the attendee will be escorted off the premises by SPE Staff.

Video/photography/audio news media guidelines for outside photographers and video crews will be posted on the Press page of the ATCE 2015 website, [www.spe.org/atce/2015](http://www.spe.org/atce/2015) To arrange for Press Video/Photo/Radio Opportunities please contact [media@spe.org](mailto:media@spe.org)