

PUBLICATION CUBE SHIPPING INSTRUCTIONS

Warehouse Shipping Address:

Freeman
2018 Coiled Tubing and Well Intervention
HOLD FOR PUBLICATION BIN - (Your Company Name)
SPE Show Management – Alyssa Moreno
9258 Park South View, Ste. 100
Houston, Texas 77051

Freeman will accept crated, boxed or skidded materials beginning Monday, February 26, 2018, at the above address. Material arriving after March 21, 2018 will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. If required, provide your carrier with this phone number: (713) 770-6750

Show Site Shipping Address:

Freeman
2018 Coiled Tubing and Well Intervention
HOLD FOR PUBLICATION BIN - (Your Company Name)
SPE Show Management – Alyssa Moreno
The Woodlands Waterway Marriott
1601 Lake Robbins Dr.
The Woodlands, Texas 77380

Freeman will receive shipments at the exhibit facility beginning Sunday, March 25, 2018. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. If required, provide your carrier with this phone number: (713) 770-6750

If additional shipping labels are required, (i.e., custom slips), please ensure these labels are designated for the **PUBLICATION AREA**. **If show site shipments are not shipped c/o Alyssa Moreno – SPE Show Management, we cannot guarantee proper disbursement.**

Each carton of materials should weigh 50 pounds or less; however, larger cartons containing smaller cartons will be accepted. Exceptions will be made for tabloids, which may be bundled.

Best Regards,
Lori Duke
Exhibits Administrator