



Society of Petroleum Engineers

Chapter Stationery Order Form

To order stationery from SPE with your chapter's name printed on it:

1. Fill out this form by typing into the fields.
2. Pick the paper size and quantity.
3. Print chapter name exactly as it should appear on the stationery. Include sample copy.
4. Save the completed form and email it to studentactivities@spe.org.
5. Make sure you have prepaid for the stationery.

Name of student chapter as it should appear on the stationary :

Order Specifications

Choose your paper size: 8.5" x 11" A4

Calculate your total :

Item	Quantity	Price	Total
250 sheets	X	USD 25.00 =	
250 envelopes	X	USD 25.00 =	
Grand Total:			

Ship stationery to:

Name:

Address:

Note: Stationery will ship by fourth-class mail in the U.S. and non-U.S. stationery will ship by air-parcel unless you request otherwise. You will be billed for the difference in shipping costs. **Allow 6-8 weeks for delivery.**

Submitted by:

Name:

Email:

Chapter:

Date: