



# How To Pre-Purchase on the SPE Bookstore

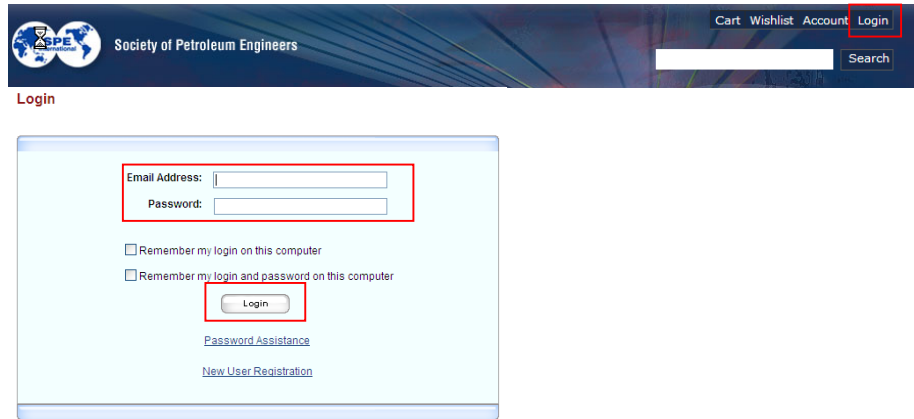
Customize your order and save on shipping when you pre-purchase on the SPE Bookstore. Below are step-by-step instructions on how to place your order online, pay for the order, and then pick the order up at the SPE Booth when you attend the conference.

## Step 1: SPE BOOKSTORE

Please go to the SPE online bookstore at <http://store.spe.org>

## Step 2: LOGIN

You will need to log into the SPE online bookstore first.

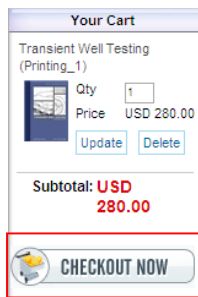


## Step 3: ORDERING

Next, place the items you wish to purchase into your cart.

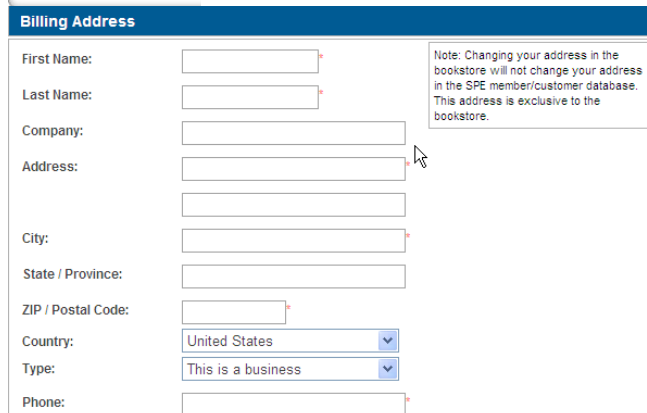
## Step 4: CHECKOUT

Once you have completed your shopping, you will need to click on the CHECKOUT NOW button.



## Step 5: BILLING

Please fill out your billing information. The billing and shipping information MUST be filled out to continue the purchase process.





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### Step 6: SHIPPING ADDRESS


Choose "Ship to my billing address," then choose "continue."

Note: You MUST choose ship to my billing address in order to complete the order, even if you are selecting Conference Pickup ONLY

**Shipping Address**

Ship to my billing address

Ship to a different address



### Step 7: SHIPPING METHOD

#### Nonmembers

You will not be able to select the conference pickup option. To continue with your pre-order, choose a shipping method and proceed to checkout. Once you have checked out, then save the order as a quote and in the box for notes, please indicate that you want to pre-purchase for pickup at IADC/SPE Drilling Conference and Exhibition. Bookstore staff will adjust your quote and inform you via email when your order is ready for payment.

#### SPE Members

Under the shipping method, you will select Conference Pickup ONLY. Your order contents should say Conference Pickup ONLY for the shipping. Then click pay now.

**Shipping Method**

Select Method: Conference Pickup ONLY

Customers are responsible for any applicable customs duties for shipments outside the US.

**Order Contents**

SKU	Item	Price	Qty	Total
M-23	Transient Well Testing (Printing_1)	USD 280.00	1	USD 280.00
SHIPPING	Conference Pickup ONLY	USD 0.00	1	USD 0.00

**Complete Transaction**

Save as Quote Add note to quote:



Pay Now



## How To Pre-Purchase on the SPE Bookstore

### Step 8: PAYMENT

Please enter your payment. You can use credit card, check (in USD), or wire transfer. Payment must be received prior to **14 February 2012**. Credit cards will be charged in advance (prior to SPE shipping the books to the conference).

Payment Method	
<input checked="" type="radio"/> Credit/Debit Card	<b>Pay With a Credit or Debit Card</b>
<input type="radio"/> Check	Card Type: <input type="text"/>
<input type="radio"/> Wire Transfer	Name on Card: <input type="text" value="Andrea Roberts"/>
<input type="radio"/> Invoice Me	Card Number: <input type="text"/>
<input type="radio"/> Gift Certificate	Expiration: <input type="text" value="Month"/> <input type="text" value="Year"/>
	Verification Code: <input type="text"/>
	 For MasterCard, and Visa, enter last three digits on the signature strip.  For American Express, enter the four digits in small print on the front of the card.
	<input type="button" value="Pay With Card"/>

### Step 9: RECEIPT OF PURCHASE

Once your payment is processed electronically, you will be able to view the order. Please print a copy of the receipt and bring it with you as confirmation of your order.

**View Order #5263**

Your Order was saved successfully.  
You will be notified by email when your order has shipped. Most orders ship within 2 business days. Thank you for shopping the SPE Bookstore.

Order Date: 20 May 2010	Order Total: USD 240.00	Balance: USD 240.00
Status: Payment Pending	Payments: USD 0.00	Unprocessed Payments: USD 240.00

[Printable Version](#)

**SHIPMENT INFORMATION**

<b>S</b> SPE <b>H</b> Andrea Roberts <b>I</b> 222 Palisades Creek <b>P</b> RICHARDSON TX, 75080 <b>T</b> <b>O</b> UNITED STATES	Status: Waiting to Ship Shipping Method: Conference Pickup ONLY
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Qty	SKU	Item	Price
1	NS-09-3	Frac Packing Handbook (Printing_1) ISBN: 978-1-55563-137-6	USD 240.00
1	SHIPPING	Conference Pickup ONLY	USD 0.00

### Step 10: CONFERENCE PICKUP

Please pickup your order by **end-of-day Thursday, 8 March** at the **SPE booth located at the entrance to the exhibit floor** at the IADC/SPE Drilling Conference and Exhibition in San Diego, California, USA.