



**2008 IADC/SPE DRILLING
CONFERENCE
4-6 MARCH 2008
CARIBE ROYALE RESORT
ORLANDO, FLORIDA**

EXHIBITOR REGISTRATION INSTRUCTIONS

Registration made easy...Online Exhibitor Registration is now live!

Your Master Exhibitor Registration Form is enclosed. Please do not lose this form, as you will need the information provided in order to register online. The form includes your Company ID number, name, and allotment of complimentary registrations.

Each exhibitor receives three (3) Complimentary Conference Registrations per 100 square feet of contracted exhibit space. Registration includes admittance to the Exhibition, Technical Sessions, Welcoming Reception, coffee breaks plus, three (3) desserts and coffees. When registering your personnel, please be sure to track your allotment number. Once this number has been reached, additional exhibitor registration will require payment of \$175.00.

To register your personnel online:

- Go to www.spe.org
- Select the IADC/SPE Conference Meeting from the Meetings & Conferences Menu
- Click on Registration & Housing
- Select Online Exhibitor Registration

To register by facsimile:

- You may fax your completed registration form, including credit card information, to +1.972.952.9328. Faxes only accepted with credit card payment.

To register by mail:

You may send your completed registration form, along with payment, to:

SPE Registrar
222 Palisades Creek Drive
Richardson, TX, 75080, U.S.A.
Telephone: 1.800.456.6863
+1.972.952.9393

REFUND DEADLINE

Cancellations must be submitted in writing to SPE Registrar and postmarked no later than **18 February 2008** to receive a refund.

BADGE PICKUP

Domestic exhibitor badges and any purchased tickets will be mailed to the individual in advance if registration is processed on or before **1 February**. Registrations received after 1 February and all International Exhibitor badges will be available for pick up on site during normal registration hours at the Exhibitor Registration counter. **Please be prepared to show photo ID (passport or driver's license).**