

APPLICATION FOR EXHIBIT SPACE

N.B. Allocated on a first come, first served basis.

Please visit the SPE website at www.spe.org to submit your exhibitor application online.

If you are unable to access the internet please use the following submittal form and return to:

Society of Petroleum Engineers
3rd Floor
Portland House
4 Great Portland Street
London W1W 8QJ

Fax: +44 (0) 20 7299 3309

If you have any questions regarding the submittal of a paper proposal please contact:

Tel: +44 (0) 20 7299 3300

Email: formslondon@spe.org

Company Contact:

Organisation/Company:

Mailing Address:

City:..... State/Province: Zip/Postcode:

Country:

Telephone: Facsimile:

Email:

OPTION 1

Space only (£280 + VAT @ 19.6%) Space Required: Square Meters
(Modules of 3 square meters, from a minimum of 9sqm, for example: 9 sqm, 12 sqm, 15 sqm, etc.)

Package Includes: 2 x complimentary full delegate registrations (including Welcome Reception, Gala Dinner, Luncheons, CD *Proceedings* and admittance to the whole Conference and Exhibition), 2 x Stand Staff, per 9sqm stand, receive complimentary luncheon tickets on each day of the event.

OPTION 2

Stand Package (£345 + VAT @ 19.6%) Space Required: Square Meters
(Modules of 3 square meters, from a minimum of 9sqm, for example: 9 sqm, 12 sqm, 15 sqm, etc.)

Package Includes: Please see details in the section on page 3 entitled "What does a standard booth package include?"

Floorplan: Request for booth space

Please see the floorplan overleaf.

Please indicate below, using the booth numbers on the floorplan, which 3 preferred booth spaces you would like to apply for.

Choice 1: Booth number (s): Choice 2: Booth number (s): Choice 3: Booth number (s):

SPE will make every attempt to provide space in your preferred location, but reserves the right to place your exhibit in an alternate location.

Payment by credit card

Visa MasterCard American Express Diners

Card Number:

Expiry Date: Start Date (Diners only) CVC/CID* security code:

*Last 3 digits on the back of the card (MasterCard or Visa)

Is your company registered for French VAT/TVA? No Yes – please provide French VAT/TVA number

Name of Credit Card Holder (capitals) Signature as on Card (required)

Billing Address Town/City

Zip/Postal Code Country

Payment by bank transfer: IMPORTANT – Transfer reference must be name of registrant OR invoice number.

Make payment to: Barclays Bank, 50 Pall Mall, London, SW1A 1QA
Sort Code: 20-67-59 Account number: 10359483
IBAN Code: GB10 BARC 2067 5910 359483
SWIFTBIC: BARCGB22
Account name: SPE Ventures Ltd

Payment by cheque

Enclose cheque and please make payable to SPE VENTURES

Exhibitor Terms and Conditions

1. Parties

The parties to this contract are SPE Europe and Russia Office (hereinafter 'SPE') and the named company which has applied for and been accepted as an exhibitor at the SPE International Health, Safety & Environment in Oil and Gas Exploration and Production Conference and Exhibition to be held 15-17 April 2008 in Nice, France (hereinafter 'the Exhibitor').

2. Contract

The following provisions, plus any additions and amendments (including Exhibit Regulations and the Exhibitor Services Manual) thereto that may hereafter be established by SPE, become binding upon acceptance of this contract between the Exhibitor, its employees and agents and SPE.

3. Character

The Society of Petroleum Engineers (SPE) International Health, Safety & Environment in Oil and Gas Exploration and Production Conference and Exhibition (the Exhibition) is undertaken primarily for the technical education of its members. To provide the best possible atmosphere to discuss the technical application of the equipment and services displayed, the Exhibitor agrees as follows:

- A. To exhibit only products which it manufactures, represents or distributes, which comprise materials, equipment, apparatus, systems, services and other component products applicable to advancing the engineering and scientific knowledge and development of energy resources and environment.
- B. To display such products or services in a tasteful manner so as to describe and depict the advantages of using such products or services.

4. Payment/Cancellation/Space Reduction

- A. Once the Exhibitor application has been received by SPE, SPE will send confirmation of acceptance together with an invoice, requesting the Exhibitor to pay the invoice in full by no later than 30 days following the invoice date. If however the Exhibitor applies for an exhibit space less than 30 days prior to the first day of the event, payment must be submitted by no later than 13 March 2008.
- B. SPE reserves the right to cancel and reassign any exhibit space for which an invoice remains unpaid for more than 30 days after the invoice due date. No Exhibitor will be allowed to begin move-in operations or be listed as an exhibitor in the Conference Programme until full payment and a duly executed contract has been received by SPE.
- C. After space has been confirmed and accepted and payment has been made by the Exhibitor, a reduction in space is considered a cancellation and will be governed by the same policies as outlined below. Reduction in space can result in relocation of exhibit space at the discretion of SPE.
- D. Should the Exhibitor cancel from the exhibition (after exhibit space has been confirmed, accepted and payment has been made), the following will apply:
 1. If Exhibitor cancels between the time of application and 1 September 2007, Exhibitor will receive a full refund less £30 processing fee.
 2. If Exhibitor cancels after 1 September 2007 but before 15 December 2007, Exhibitor will forfeit 50% of the total cost of the contracted exhibit space.
 3. If Exhibitor cancels after 15 December 2007, Exhibitor will be assessed for a cancellation fee equal to 100% of the total cost of the contracted exhibit space.
- E. No cancellation shall be acknowledged unless received in writing by SPE. The date upon which the notice of cancellation is received shall apply as the official date of cancellation.
- F. Upon Exhibitor notification of cancellation, SPE has the right to resell the space vacated.
- G. No-Show Ruling: If Exhibitor fails to utilize the exhibit space and/or the space is vacant at the time of the published deadline for completion of installation, SPE reserves the right to consider the space to be cancelled and vacated. All requests for installations beyond the published installation completion deadline must be submitted to SPE in writing.

Approval of late installation requests is at the discretion of SPE. Should SPE not be notified in writing, SPE reserves the right to resell the cancelled space and the contract will become null and void.

5. Exhibit Space Assignments

- A. Exhibit space is assigned based on a first-come, first-served basis
- B. Upon official space assignment, Exhibitor will receive a Booth Confirmation Notice. Exhibit space assigned shall be deemed accepted by Exhibitor unless reflected in writing to SPE.

6. Subletting Space

No Exhibitor shall assign, sublet or apportion the whole or any part of the space allotted to him nor exhibit therein nor permit any other person or party to exhibit therein any other goods apparatus etc not manufactured or distributed by Exhibitor in the regular course of his business except upon prior written consent from SPE.

7. Items included in the cost of exhibit space

- A. Grey lacquered aluminium sections, height of stand 2.5m; panels with beech melamine coating on 3 sides; fascia board with company name and booth number; 1 x KW 220-240 V electricity supply per 9sqm, with one 10/16 A socket; a rail of 3 spotlights per 9sqm; short pile carpet
- B. Company listing in the Products and Services section of the official Conference Programme (provided the required information is submitted by the deadline).
- C. 2 x complimentary full conference delegate registrations (including Welcome Reception, Gala Dinner, lunch tickets and CD *Proceedings*.)
- D. 2 x Stand Staff, per 9sqm stand, receive complimentary luncheon tickets on each day of the event.
- E. 24-hour security.
- F. List of delegates compiled by SPE to use for post-event mailing.

8. Change of floor plan or space assignment

SPE reserves the right to change the floor plan design without notice. SPE may also move exhibitor to another location prior to or during the show, if such change is deemed to be in the overall best interest of the exhibition by SPE.

9. Insurance

Insurance for fire, property, public liability and theft must be taken out by Exhibitor, at its own expense. The insurance is to cover the full period of occupancy of the premises by the Exhibitor, its agents and employees.

10. Attendance list (subject to data protection)

Exhibitor agrees to use the list of delegates, provided by SPE solely for the purpose of a post-event mailing.

11. Exhibitor Service Manual

Approximately 4 months before the exhibition, SPE will send an Exhibitor Services Manual to the Exhibitor Primary Contact as listed on the Application/Contract for Exhibit Space. Only fully paid exhibitors will receive this manual. The Exhibitor Service Manual will include information related to participation at the exhibition including additional Exhibitor rules and regulations, official contractor forms, registration forms, exhibitor display rules, additional furniture order forms etc.

12. Amendments

Any and all matters and question not specifically covered by the articles in this Contract or in the official Exhibit Regulations shall be subject to the decision of SPE and may be amended at any time by SPE in the overall best interest of the exhibition and notice thereof shall be binding on the exhibitors equally with the foregoing in this contract.