

SPONSOR INFORMATION

Company: _____

Contact Name: _____

Title: _____

Phone: _____

Email: _____

BILLING ADDRESS FOR INVOICING*

Company/Agency: _____

Street Address: _____

City / State / Province: _____

Zip Code / Postal Code: _____

Country: _____

Phone: _____

Email: _____

* Required Information

Sponsorship rates should not be subject to any local or withholding taxes. Please note that the invoice is to be paid in full. The UAE government is introducing a 5% VAT on goods and services from 1 January 2018. Once VAT guidelines have been finalised and issued by the government, we will contact you again to issue a VAT inclusive contract/invoice for your signature.

SPE Sales Team

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Taghreed Khallaf, Sales Manager, +971.4.457.5850, +971.56.406.7027, tkhallaf@spe.org

PREMIUM PACKAGES

Principal	SOLD
Titanium	<input type="checkbox"/> USD 55,000

STANDARD PACKAGES (NON-EXCLUSIVE)

Platinum	<input type="checkbox"/> USD 30,000
Gold	<input type="checkbox"/> USD 25,000
Silver	<input type="checkbox"/> USD 20,000
Bronze	<input type="checkbox"/> USD 10,000

STANDARD PACKAGES (EXCLUSIVE)

Conference Gala Dinner	<input type="checkbox"/> USD 45,000
Conference Networking Reception	<input type="checkbox"/> USD 30,000
Conference Coffee Breaks	<input type="checkbox"/> USD 25,000
Conference Lunch (Day 1)	<input type="checkbox"/> USD 25,000
Conference Topical Lunch (Day 2)	<input type="checkbox"/> USD 20,000
Conference Topical Lunch (Day 3)	<input type="checkbox"/> USD 20,000
Conference Preview	<input type="checkbox"/> USD 30,000
Conference Programme & Exhibit Guide (w/o belly band)	<input type="checkbox"/> USD 30,000
Conference Programme & Exhibit Guide (with belly band)	<input type="checkbox"/> USD 35,000
Conference Proceedings	<input type="checkbox"/> USD 17,500
Conference Signage	<input type="checkbox"/> USD 30,000
Delegate Bags	SOLD
Conference Stationery (notepads and pens)	<input type="checkbox"/> USD 15,000
Conference Stationery (per item)	<input type="checkbox"/> USD 10,000
Conference Technical Equipment and ePosters	<input type="checkbox"/> USD 20,000
Author Gifts	<input type="checkbox"/> USD 15,000

Conference Programme and Exhibit Guide Advertising

a. Inside Front Cover	<input type="checkbox"/> USD 2,000
b. Inside Back Cover	<input type="checkbox"/> USD 2,000
c. Outside Back Cover	<input type="checkbox"/> USD 2,500
d. Full Page	<input type="checkbox"/> USD 1,200

BILLING ADDRESS FOR INVOICING*

PAYMENT BY BANK TRANSFER

Bank: HSBC Bank Middle East
Branch: Jebel Ali, PO Box 66, Dubai, UAE
SWIFT Code: BBMEAEAD
A/C Name: SPE Middle East DMCC
USD A/C No: AE18020000036217131100

Important: Transfer reference must quote 18HSE and the organisation's name

BY CREDIT CARD

Visa MasterCard American Express

Card Number _____

Name on Card _____

Billing Address _____

Expiry Date _____

Credit Card Security Number (3 or 4 digit) _____

Authorised Signature _____

SPE Internal Use Only

Contract Received _____	Deposit Received _____
Confirmation notice sent _____	Full payment received _____

Authorised Representative _____	Date _____
SPE Representative _____	Date _____

I hereby submit this contract to confirm sponsorship for the SPE International Conference and Exhibition on Health, Safety, Security, Environment, and Social Responsibility and take responsibility for abiding by the policies and procedures as outlined in the Contract.

- Sponsor is liable to pay in full on submission of the Sponsorship Contract to SPE.
- The sponsorship rates in this contract do not include any local or withholding taxes. Please note that invoice is to be paid in full.
- No sponsorship will be acknowledged or promoted, either in print or on the SPE official website, until the sponsor has submitted a proof of payment for their intended sponsorship package.
- Payment is to be made in U.S. dollars only. SPE accepts credit cards, cheques, and wire transfers.
- Should a sponsor notify SPE of their intent to cancel the contract, the sponsor shall be liable for fees as shown below:
 - 50% of invoiced amount as cancellation fee for a notice received 120 days prior to the event.
 - 100% of invoiced amount as cancellation fee for a submission received within 120 days of the event.
 - 100% of invoiced amount as cancellation fee if an irreversible sponsorship deliverable has been provided before the notice has been received by SPE.
 - All cancellations must be submitted in writing to SPE.

I hereby acknowledge and confirm that I have read the above terms and conditions and I agree with the same.

Name:

Job Title:

Date:

Signature:

Company Stamp: