

## **Utility Service Order Form**

Name of Exhibition or Show:				
Exhibitor's Name:Booth Number:				
Exhibitor Company/Organization:				
Date of Show: Phone:			***************************************	
Method of Payment:				
Electrical Current Charges: Should it be necessary to hook up power to any coordinator in advance. Estimated electrical us Deadline for service request is seven (7) day	age per circuit is in	y and/or equipment, a labor order must t acluded in total price. ALL PRICES AR	oe placed with y E SUBJECT T	our O CHANGE.
Quantity/Requirements 110 volts (1 Duplex Outlet)	Amps 20	<u>Unit Charge (tax included)</u> \$ 75.78 (per day)	<u>Tot</u> \$	
220 volts (1 Duplex Outlet)	50	\$270.63 (per day)	\$	
10' to 25' Extension Cord		\$5.42 (per day)	\$	
Power Strip		\$10.83 (per day)	\$	
THIS CONVENTION CENT SUPPLY.  Phone Charges: This is a per day char Quantity/Item Standard Phone Line/ with phone Direct Lines are not available.	ge.	S THE RIGHT TO LIMIT ANY A  Unit Charge (tax included) \$108.25 per day	VAILABLE Tot	<u>al</u>
Internet Charges: Quantity/Item		Unit Charge (tax included)	<u>Tot</u>	<u>al</u>
Wired (T1) Highspeed Internet Line		\$108.25 per day	\$	
The Convention Center does	s provide compl	imentary wireless internet.	*	
Water Charges: Quantity/Item Water Connection		Unit Charge (tax included)	<u>Tot</u> \$	<u>al</u>
Gallons of Water		\$108.25 per day \$1 per gallon	\$	



## CREDIT CARD BILLING AUTHORIZATION FORM

Date:	
Convention Name:	
Convention Dates:	
Exhibitor Company/Organization:	
Exhibitor Booth Number:	
Contact Name:	
Contact Phone:	
Contact Fax:	
Contact-Email:	
Name on Credit Card:	
Card: (MASTER CARD, AMERICAN EXPRESS, VISA DISCOVER, DINERS CLUB)	
Card Number:	~~
Expiration Date:	_
Amount Approved for Billing: \$	
Authorized Signature:	
Please complete and fax forms to Lisa Clemons at (409) 744-6913 or email them to <a href="mailto:lclemons@ldry.com">lclemons@ldry.com</a> . If you have any questions, please contact me at (409) 740-8686. To send payment in advance via check, to Galveston Island Convention Center (The San Luis Resort), 5222 Seawall Blvd., Galveston, Texas 7 ATTN: Lisa Clemons/Conference Planning. PLEASE NOTE THIS IS NOT THE CONVENTION CENTRECEIVING ADDRESS. (Galveston Island Convention Center, 5600 Seawall Blvd. Galveston, TX 7755 Receiving shipments.)	7551 ITER
If you would like your receipt emailed to you, (this will not take place until after the event has concluplease list your email address.	ied),

