Instructions for Submitting an Abstract Online

Abstract Requirements and Format

- All abstracts must be a minimum of 225 words with a 450 word maximum as determined by the program committee and specified on the online submission form.
- Identify primary topic area from the list provided to which the abstract is best suited. Abstracts are reviewed by the topic area’s technical committee reviewers and slotted in sessions according to the topic preference selected by the author.
- Abstracts suggesting commercialism in any form will be rejected. SPE has a stated policy against use of commercial trade names, company logos, or text that is commercial in tone in the paper title, text or slides. Use of such terms will result in careful scrutiny by the Program Committee in evaluating abstracts and the presence of commercialism in the paper may result in it being withdrawn from the program.
- The substance of the abstract should not have been presented or published before.
- The abstract should stand on its own and not refer to another work, unless associated with current work.
- Do not include the title or author names in the body of the abstract. The title and author information will be requested separately through the submission system.

Abstract submissions should be formatted into four specific paragraphs to include the following:

1. Objectives/Scope
2. Methods, Procedures, Process
3. Results, Observations, Conclusions
4. Novel/Additive Information

Submission Deadline

All submissions must be received via email to the address provided by the stated deadline. Submissions received after the deadline will not be considered. No exceptions will be made.

Confirmation of Submission

All submissions will be made through the email provided on the website. Once you have submitted an abstract, an email confirmation will be sent to you within 24 hours.

Program Committee Review Process

All abstract submissions are reviewed by the Program Committee. Notifications of acceptance will be sent via email on the proposed deadline date.