

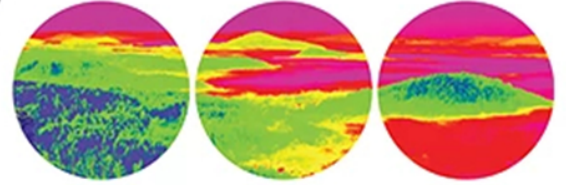


Society of Petroleum Engineers

# SPE Thermal Well Integrity and Production Symposium

27-30 November 2023

The Banff Springs Hotel, Banff, Alberta, Canada



## SPONSORSHIP CONTRACT

This is a Sponsorship Contract which will become a binding contract if the sponsor satisfies and agrees to the Sponsorship Policies as set forth in this contract. The undersigned sponsor does hereby request a sponsorship for the event listed above. The individual signing this agreement warrants that he/she has the authority to bind contractually the organization contracting for the sponsorship.

### SPONSOR INFORMATION

Company Name:	Company URL:
Contact Person Name:	Company Job Title/Position:
Email:	
Street Address/PO Box:	
City:	State/Province:
Country:	Zip/Postal Code:
Work Phone: (Include country/area/city code)	Cell Phone: (Include country/area/city code)

### SPONSORSHIP CATEGORY

<b>Please Indicate which Sponsorship Opportunity you are contracting for:</b>	<b>CAD +GST :</b>

I hereby submit this contract for a sponsorship and agree to abide by the policies and procedures as outlined in this Contract.

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE SIGNATURE

DATE: \_\_\_\_\_

	Contact for Payment	<b>SELECT PAYMENT OPTION:</b> All registration fees in Canadian Dollars (CAD) and subject to 5% GST
EMAIL	Rachel Guilhem <a href="mailto:guilhem@spe.org">guilhem@spe.org</a>	EFT/Wire Transfer: Details below
ADDRESS	<b>SPE Canada</b> 11 <sup>th</sup> Floor, 606 Fourth Street SW, Calgary AB T2P 1T1	Credit Card: Details to the left
TEL	+1.403.930.5469	<b>**SPE Canada requires a 50% deposit upon return of contract and remainder payments to be received thirty 30 days after invoice date or immediately if contracted within 30 days of the event.**</b>
WEBSITE	<a href="#">Thermal Well Integrity and Production Symposium</a>	<b>Please note:</b> SPE has moved to an EFT/Wire transfer method or credit card payment for accepting payments, rather than cheques

## SPONSORSHIP TERMS AND CONDITIONS

- SPE requires a fifty percent (50%) deposit on all sponsorships. This deposit must be submitted with the signed Sponsorship Contract in order to secure a sponsorship and for recognition to begin.
- Upon receipt of a signed Sponsorship Contract and required deposit, SPE will send the sponsor a confirmation email for sponsorship. No confirmation will be sent and no sponsorship will be acknowledged or promoted, either in print or on the SPE official website, until the sponsor has submitted the Sponsorship Contract and required deposit.
- The remaining fifty percent (50%) of all SPE sponsorships is due thirty (30) days after invoice date. If a participant has contracted a sponsorship within thirty (30) days of the event, full payment (100%) is required with submittal of Sponsorship Contract in order to confirm the sponsorship.
- SPE accepts credit cards and wire transfers.
- Should a sponsor elect to cancel their confirmed sponsorship, the sponsor shall be responsible for penalties according to the following guidelines.

### ***Company has submitted request and deposit, sponsorship has been confirmed:***

- 25% penalty shall be incurred for a cancellation occurring 90 days prior to the event,
- 50% penalty shall be incurred for a cancellation occurring 60-89 days prior to the event,
- 75% penalty shall be assessed for a cancellation occurring 30-60 days prior to the event,
- 100% penalty shall be assessed for a cancellation occurring within 30 days of the event. No on-site recognition, signage will be provided except for those conference materials that have been printed and cannot be changed before delivery to the conference.

\*Should a sponsor neglect to provide a balance due payment for a cancellation of sponsorship, SPE has the right to deny the sponsor future sponsorship opportunities.

\*\*All cancellations must be presented in writing and will be reviewed and confirmed by SPE Management.

## SPONSOR AND ADVERTISING INCLUSION POLICY

- All individual and exclusive sponsorships are subject to the right of renewal of the previous year's sponsor.
- SPE will contact each previous year's sponsor to advise the right of renewal and the deadline by which they must submit the sponsorship/advertising contract and deposit in order to renew their sponsorship.
- Should the previous year's sponsor not meet the deadline or should they elect not to renew their sponsorship, SPE will then consider this sponsorship available to the public.
- Advertising will not be accepted that is considered by SPE in any way to be inappropriate to SPE's image or if it includes politically controversial terms.

If a sponsor does not meet the published deadlines, SPE cannot guarantee promotion of sponsorship.

## SPONSORSHIP BENEFITS

### **All Sponsorship Benefits Include:**

- Recognition on prominent signage displayed on-site at the conference
- Recognition in the Conference Digital Program (if sponsor contract and logo are received prior to deadline)
- Recognition on the slides displayed between technical sessions
- Recognition on the conference website, including a link to your company's website
- Company listing and description write up, logo and handout option in the SPE International App

**Please send wire transfer payments to:**

SPE Canada  
Event name in description  
Royal Bank of Canada  
Main Branch  
339 8th AVE SW  
Calgary AB T2P 1C4

Account Name: SPE CANADA  
Transit No. 00009-003  
Account No. 133-576-9  
SWIFT CODE # ROYCCAT2  
ABA # 021000021