



SPE Workshop: Completion Optimization focused on the Near Wellbore Region – What Critical Factors Drive Economic Success

La Fonda on the Plaza
6-8 Nov 2023 • Santa Fe, NM

SPONSORSHIP CONTRACT

This Sponsorship Contract will become a binding contract if the sponsor satisfies and agrees to Sponsorship Policies as set forth in this Contract. The individual signing this agreement warrants that he/she has the authority to bind contractually the organization contracting for the sponsorship.

CONTACT INFORMATION *

**Required: All information must be filled in completely before submitting*

Company: _____

Contact Name: _____

Title: _____

Phone: _____

Email: _____

URL Page Link: _____

OPPORTUNITY SELECTED

Sponsorship: _____

PAYMENT DUE

Payment accepted in US dollars (USD) only.

Refer to Payment Policy on Page 2

Sponsorship Total:

100% Due with Contract USD _____

BILLING INFORMATION FOR INVOICING *

**Required: All information must be filled in completely before submitting*

Company: _____

Contact Name: _____

Street Address: _____

City/State/Province: _____

Zip Code/Postal Code: _____

Country: _____

Phone: _____

Email: _____

PAYMENT METHOD

Check Enclosed Check Number: _____

Please make checks payable to the Society of Petroleum Engineers.

Wire Transfer*

Credit Card*

*For details on paying by wire transfer or credit card, please contact Sarah Fleming at sfleming@spe.org.

P.O. Number: _____ (if required)

I hereby submit this contract for a sponsorship and agree to abide by the policies and procedures as outlined in this contract.

Authorized Representative

Date:

SPE Representative

Date:

SPE Internal Use Only

Contract Received: _____

Full Payment Received: _____

COMPANY NAME: _____

SPE Workshop Sponsorship Contract

SPONSORSHIP OPPORTUNITIES

ALL SPONSORSHIPS RECEIVE:

- Prominent on-site signage displayed at the workshop recognizing the sponsorship
- Recognition in the technical program (provided sponsorship is confirmed before print deadline of 11 September 2023)
- Recognition on the PowerPoint slides viewed between technical sessions
- Recognition on the workshop website, including a link to your company's website

Platinum (exclusive) – USD 8000

- Three complimentary registrations
- Sponsor to provide company logo lanyards that will be distributed by SPE. SPE recommends 100 lanyards
- Sponsor may provide one (1) 8½ x 11 full page flyer for distribution to attendees.
- Sponsor may provide one (1) company logo item to be distributed to attendees.

Gold – USD 6500

- Two complimentary registrations
- Sponsor may provide an 8½ x 11 full page flyer for distribution to attendees.
- Sponsor may provide one (1) company logo item to be distributed to attendees.

Silver – USD 5000

- One complimentary registration
- Sponsor may provide an 8½ x 11 full page flyer for distribution to attendees.

Bronze –USD 3000

- Sponsor may provide an 8½ x 11 full page flyer for distribution to attendees.

Coffee Breaks – Per Day USD 5000 (2 available; Monday or Tuesday)

- Sponsor(s) may provide branded cocktail napkins to be used during sponsored break(s) on day selected
- Sponsor may provide one (1) company logo item to be distributed to attendees during breaks on day selected

Reception – USD 5000 (1 available)

- Sponsor may provide branded cocktail napkins to be used during sponsored reception
- Sponsor may provide one (1) company logo item to be distributed to attendees during reception

Lunch – USD 5000 (2 available)

- Sponsor may provide one (1) 8½ x 11 full page flyer for distribution to attendees.
- Sponsor may provide one (1) company logo item to be distributed to attendees during lunch.

SPE ADVERTISING POLICY

SPE accepts advertising for goods and services that, in the publisher's judgment, address the technical or professional interests of its readers. SPE reserves the right to refuse to publish any advertising it considers to be unacceptable. Advertising that can be construed as discriminating or advocating discrimination on the basis of race, gender, religion, disability, sexual orientation, or national origin will not be accepted. As a global organization, SPE will also reject advertising that, in the publisher's opinion, might be culturally offensive to SPE members.

SPONSORSHIP GUIDELINES

- **All copy must be submitted and approved by SPE prior to implementation.**
- **It is the responsibility of the sponsor to adhere to the sponsorship and logo specifications information.**

PAYMENT POLICY

- SPE requires that one hundred percent (100%) payment on all sponsorships be submitted with the signed contract.
- No sponsorship will be acknowledged or promoted, either in print or on the SPE official website, until the contract and required deposit has been submitted.
- Payment is accepted in US dollars only. SPE also accepts most credit cards, checks, money orders and wire transfers.
- Should a sponsor elect to cancel a confirmed sponsorship, SPE is not entitled to refund the monies paid to SPE.
- Company representative signature binds the company to the payment and cancellation schedule. If the company cancels participation with money due, the outstanding funds will be due upon cancellation.

DEADLINES

****In order for sponsorship to be promoted in the Workshop Technical Program:**

- Sponsorship Contracts and payment must be received **prior to 11 September 2023.**
- Sponsor logos should be sent as vector based .EPS or .AI files, 4 color process.
- If a vector based logo does not exist use the following file recommendations:
 - Logo should be at least 2 inches wide when produced at 300 pixels per inch.
 - Logo should be submitted as a .TIF or .EPS file formats.

If a sponsor does not meet the published deadlines, we cannot guarantee promotion of sponsorship.