SPE Journals Supplementary Materials Template

The SPE Journals Supplementary Materials Template has been created to assist you when preparing supporting information for submission along with a paper to any SPE journal. All supplementary materials should be uploaded along with the main paper files during the submission process.

The template has been drafted in such a way as to provide you with an example of what an actual supplementary materials document should look like upon submission. Instructions and helpful notes are included in the template. These items are for reference only and are meant to be deleted or typed over during composition.

**The template begins on page 2 of this document. Be sure to delete page 1 before submitting your supplementary materials.** If at any time you should have questions about the information included in this template, please contact the SPE Editorial Office at peer@spe.org.

**Using This Template**

* Include a contents list.
* Include an additional files list for any files uploaded separately.
* Include an Introduction.
* Include all supporting text, figures, and tables directly in this document.
* Format tables following the SPE Publications Style Guide rules for formatting and using Microsoft Word commands and structures for building tables.
* List file names and captions in this document for all data set, video, and audio files, but upload all data set, video, and audio files separately in the Manuscript Files section during submission. Select file designation “Supplementary File” for each file.
* Include all references used in the supplementary material in the alphabetical reference list of the main paper so that they can be indexed, linked, and counted as citations.
* Include a footnote in the main paper that supplementary material is available: Supplementary Material is available in support of this paper.

**Formatting Tips**:

* Insert supporting information content into each appropriate section of the template.
* Place captions immediately after corresponding figures and tables.
* Remove content that does not apply to your submission.

**Other Information:**

* Supplementary materials will be reviewed during the submission and peer-review process; however, they will not be edited or formatted by SPE if accepted. We ask that you adhere closely to the SPE Publications Style Guide when composing these materials.
* A footer will be added to the supplementary materials document before publication that will list the SPE journal and digital object identifier for the main paper.
* The main supporting information document and any data files will be published online with the main paper as separate files under a section called Supplementary Data. A footnote will be included in the main paper with information on how to access this material.
* SPE encourages authors to store any submitted supplementary video files, audio files, or other types of files in an accessible repository with access information supplied in the supporting information document.

Supplementary Material for <Paper Title>

A. B. Author\*, Affiliation; B. C. Author and D. E. Author, Affiliation; and F. G. Author, Affiliation

**Contents of This File**

* Introduction
* Additional supporting information as applicable
* Figs. S-1 through S-X
* Tables S-1 through S-X

**Additional Files Uploaded Separately**

* Captions for Data Sets S-1 through S-X
* Captions for Videos S-1 through S-X
* Captions for Audio S-1 through S-X

**Introduction**

Provide a brief overview of the supplementary materials, including a general overview of the types of data files included, information about when and how the data were collected or created, general description of processes and procedures, and any known imperfections or anomalies in the data.

**NOTE: This document must accompany any supplementary materials intended for publication with the main paper and must include (at least) the contents list, additional files list, and Introduction. Use the remainder of the template as needed for additional supporting information. Delete this statement before submission.**

**First-Level Heading**

Include explanatory text, such as extended descriptions of results, full details of models, extended lists of acknowledgments, etc., in this and subsequent sections. Do not include additional discussion, analysis, interpretation, or critique. Keep in mind that supplementary materials are in support of the main paper, not a separate forum for discussion or experiment. Include as many headings and text paragraphs as needed, following the styles set out in the SPE Journals Paper Template. Insert and number figures, tables, and equations sequentially. Number figures, tables, and equations in a manner similar to that for appendices by including an S in the number (e.g., Fig. S-1, Table S-1, Eq. S-1).

Fig. S-1—Figure captions should begin with an overall descriptive statement of the figure followed by additional supporting text. Captions should be placed immediately after each figure. Figure parts are indicated with lower-case letters: (a) Part 1; (b) Part 2; (c) Part 3.

Table S-1—Table captions should provide a short description of the table. If a table is large, upload it as a separate file but include its caption in this document.

**Data Set S-1—Data set caption. Upload data sets via the SPE journal submission site and choose file designation Supplementary File.**

**Video S-1—Video caption. Include link if stored in an accessible repository. Upload videos via the SPE journal submission site and choose file designation Supplementary File.**