

**US and CANADA**

**SECTION PAYMENT REQUEST**

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact Information** | | | |
| Section Name | | Click here to enter text. | |
| Officer Name | | Click here to enter text. | |
| Officer Position | | Click here to enter text. | |
| Email | | Click here to enter text. | |
| Date | | Click here to enter a date. | |
|  | | | |
|  | ElectronicPaymentWithin theUS (ACH)and Canada (Wire) | | Beneficiary Name on Account: Click here to enter text. Account Number: Click here to enter text. Bank Name: Click here to enter text.  **US only for ACH payment:**  ABA Routing Number*:* Click here to enter text. Canada only for wire:SWIFT Code: Click here to enter text.IRC: Click here to enter text.Copy bank instructions from your bank’s website on how to receivea payment from the US and paste here: **I understand by not providing wire instructions above from my bank,**  **my section is responsible for any fees incurred for unsuccessful transfers.** |
|  | Check | | Payable to Section Name**:** Click here to enter text.  Attention to (if applicable): Click here to enter text.  Address: Click here to enter text.  If Canada, I confirm my bank accepts USD checks. |
|  | Hold on account | | Funds will be held on your SPE account |

**Required: Copy another officer in your email when**

**you submit this form to** [**sections@spe.org**](mailto:sections@spe.org)